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| **🞎 Research Progress Report and IRB Approval Extension Request****🞎 Research Project Closure Notification** |
| **➊ Project Detail** |
| **Research Proposal Number**…………………………………………………………………………………………………………………………………………………… **Type of IRB Approval** 🞎 Exemption 🞎 Expedited 🞎 Full Board**Reference Number (COE/COA)** ..............................................................................................................................................................**Title of Research Project**(Thai)..............................................................................................................................................................................................................(English).........................................................................................................................................................................................................**Duration of the Study**: From ............................. to ...................................  |
| **➋ Details of Principal Investigator/Advisor and Co-investigators** |
| **1. Principal Investigator/Advisor’s Name** ............................................................................................................................................Faculty...............................................................................Tel................................................................................**2. Researcher/Student’s Name**...............................................................................................................................................................Faculty.............................................................................. Tel.................................................................................**Or Research coordinator Name**..............................................................................................................................................................Faculty.............................................................................. Tel................................................................................. |
| **➌ Report of research project result related to IRB** |
|  **3.1 Research project was completed as planned.**🞎 Yes 🞎 No, please specify............................................................................................................................ **3.2** **The number of participants in research project**…………………………………………………………………….……Person (s) 🞎 As was planned 🞎 Not go as planned, due to……………………………………………….................................................................................. **3.3** **The number of participants who still engage with on-going research**…………………………………..……Person (s) **3.4** **The number of participants whose data are completely collected** ……………………………………….…Person (s)  **3.5 The number of participants who withdraw from research project** …………………………………………..…Person (s)  **3.6 Adverse event occurring from research project that affected participant (s)** 🞎 Yes, Number of affected participant (s)…...........................................……Person (s)Please specify reason..............................................................................................................................................  🞎 No **3.7 Modification or Deviation of research project** 🞎 Yes, Number of time (s) ........................................ time (s)Please specify reason………….................................................................................................................................................... 🞎 I have notified IRB on (please specify date)……………………………………………………………………...................... 🞎 I have not yet notified IRB 🞎 No  **3.8 Problems and obstacles in conducting research**..................................................................................................................................................................................................... ..................................................................................................................................................................................................... ..................................................................................................................................................................................................... |
| **➍ Request for the extension of research project / Notification of research project closure** |
|  **4.1 Expected project completion date** ......………………………………………………………..……….. **4.2 Project closure date (please specify date)** ................................................................... |
| **➎ For Principal Investigator/Advisor and Co-researchers** |
| Signature ……………………………………………………………(Printed Name ......................................................................)Principal Investigator/ StudentDate .................................................... | Signature ……………………………………………………………(Printed Name .....................................................................)Department Head/ Program Chair/ Advisor Date .................................................... |
| **➏ For IRB Sub-committee of Faculty........................................................................................................................................** |
|   🞎 Acknowledge the progress report and extension request for IRB approval certificate 🞎 Acknowledge the closure of research projectSignature………………………………………………Name....................................................................Date........................................................... |
| **➐ For IRB Staff** |
|   🞎 All required documents have been submitted 🞎 Missing documents.......................................................................................................................................................... Signature………………………………..................……(IRB Staff)Date………………............................................... |
| ➑ **For IRB Committee** |
| **For IRB Committee Secretary** 🞎 Acknowledge the progress report and extension request for IRB approval certificate 🞎 Acknowledge the closure of research project 🞎 Research project storing date ……………………………………………………………………………….…. 🞎 Meeting Number............../............... Agenda Number............................................................ Signature ……………………………….........…….…(IRB Committee Secretary)Date ............................................. |
| **Dear Chair of the KMUTT Institutional Review Board** 🞎 Acknowledged and approved. Please proceed with the document collection.  🞎 Others ....................................................................................Signature ………………….................................….............….…………… (Chair of the KMUTT Institutional Review Board) Date ........................................................................................  |

**Notes:**

**For progress report and IRB approval certificate extension, please submit the following documents:**

1. Progress report for IRB-approved research project (IRB Form-04)

**For closing research project, please submit the following documents:**

 1. Progress report for IRB-approved research project (IRB Form-04)

 2. Research project summary or thesis, or final report, in PDF and Word

**\*\*\* Please submit the documents to** irb@kmutt.ac.th **\*\*\***